RL No. 3316
Date 7-6-2018
JALANDHAR

FD Diary No.84
Dated: 18.4.2019

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

No.F.3-20/2018 (KAUSHAL)

May, 2019

The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002.

15 MAY 2019

Subject: **Release of Grants-in-aid to Kanya Mahavidyalaya, Jullundur, Distt. Jalandhar, Punjab for the year 2019-2020 under the Scheme of DDU KAUSHAL Kendra.**

Sir,

In supersession to this office sanction letter of even No. dated 14.1.2019, I am directed to convey the sanction of the University Grants Commission for payment of grant of an 'on account grant' of Rs.7,40,800/- (Rupees Seven Lakh Forty Thousand Eight Hundred Only) for the year 2018-2019 towards DDU-KAUSHAL Kendra Scheme to the Principal, Kanya Mahavidyalaya, Jullundur, Distt. Jalandhar, Punjab for the Revenue/Capital expenditure to be incurred during 2019-2020 as follows:

| Budget Head | Head of Account | Total Allocation | Grant to be released out of total allocation (In %) as 1st instalment | Amount to be released for 2019-2020 | Grant already released | Grant is being now sanctioned as 8% | Total Grant release |
|---|---|---|---|---|---|---|---|
| Non-Recurring (A) | | | | | | | |
| **Start-up Assistance** (Setting up of Laboratories/ workshops facilities, procurement of teaching and learning materials including Courseware, machineries/equipment and renovation of buildings) | 3 (C) 18 (35) | 50,00,000 | 50% | 25,00,000 | -- | 2,00,000 | 2,00,000/- |
| Recurring (B) | | | | | | | |
| **Faculty and Staff** | 3 (C) 18 (31) | 69,00,000 | 40% | 27,60,000 | -- | 2,20,800 | 2,20,800/- |
| **Operative/Training Cost** (Transportation, field visits, industrial visit, curriculum development, preparation of materials, organizing seminars/ workshop/ faculty training programme, web creation, honorarium for guest/visiting faculty / resources persons, contractual lab staff, meeting and contingency/ consumables, assessment fee of sector skill councils and other miscellaneous expenses | 3 (C) 18 (31) | 1,00,00,000 | 40% | 40,00,000 | -- | 3,20,000 | 3,20,000/- |
| Total (A+B) | | 2,19,00,000 | Total (A+B) | 92,60,000 | -- | 7,40,800 | 7,40,800/- |

1. The sanctioned amount is debitable to Head of Account 3 (C) (18) 35 & 31 and is valid for during the financial year 2019-2020 only.
2. The University/Institution shall ensure that all the payment of approved items to the beneficiary/vendors shall be made only through the Expenditure Advance Transfer (EAT) Module of PFMS.
3. The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to the **Principal, Kanya Mahavidyalaya, Jullundur, Distt. Jalandhar, Punjab** for the year 2019-2020 through Electronic mode as per the following details:

| | | |
|---|---|---|
| a) Details (Name & Address) of Account Holder | : | Principal, Kanya Mahavidyalaya, Jullundur, Distt. Jalandhar-144 004, Punjab. |
| b) Name & address of Bank branch | : | Punjab National Bank, KMV College Branch, Vidyalaya Marg, Jalandhar-144 004, Punjab |
| c) Account No | : | 3920000400101800 |
| d) IFSC Code | : | PUNB 0392 000 |
| e) MICR Code | : | 144024029 |
| f) Type of Account | : | SB Account |

4. The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the College/Institution.

5. The College / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.

6. The College / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.

7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.

8. The assets acquired wholly for substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.

9. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the College in the prescribed proforma.

10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.

11. The College / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.

12. The College / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act,1963 and Official Languages (Use for Official Purposes of the Union) Rules,1976 etc.

13. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No. 10-11/12 (Admn. IA & B)] dated 28/5/2013.

14. The College /Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.

15. The College / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).

16. The accounts of the College / Institution will be open for audit by the Comptroller & Auditor General of india in accordance with the provisions of General Financial Rules, 2005.

17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.

18. Funds to the extent of Rs._____lakh are available under the scheme.

19. This issues with the concurrence of IFD Diary No.2490 (IFD) dated 01.11.2018

20. This issues with the approval of Chairman Sectt., UGC vide Dy. No.48377 dated 03.01.2019. As revalidation by the Secretary, UGC for financial year 2019-2020 vide Diary No. 58242 dated 03.04.2019.

Yours faithfully,

(Dr. Shalini)
Education Officer

Copy forwarded for information and necessary action for:-

1. The Principal, Kanya Mahavidyalaya,
Jullundur, Distt. Jalandhar-144 004, Punjab

2. The Registrar, Guru Nanak Dev University,
Amritsar, Punjab.

3. Office of the Director General of Audit, Central Revenues,
AGCR Building, I.P. Estate, New Delhi.

4. Guard File.

(Laxmi Rawat)
Section Officer